MLA ADMIN BOARD AGENDA

SEPTEMBER – Phone meeting

1. Call to Order

2. Minutes from previous meeting – July 2018

3. Treasurer’s Report
   a. FY19 Budget update
   b. FY20 Timeline: Committee budgets due October > Admin discusses in NOV > Exec discusses in DEC > Exec approves FEB > Members approve MAY
   c. Discuss creating budget template

4. Managers Update
   a. GoToMeeting setup
   b. IFSRC – one day symposium set up

5. Conference Update
   a. Meals included in registration?
   b. Business Lunch ideas
   c. Revisit institutional memberships?

6. Strategic Plan Discussion
   a. Assign goals to sections/committees

7. Old Business
   a. Archives – Issues with BPL Storage & Digitization
   b. Personnel Committee – Appoint chair and members

8. New Business

9. Adjourn