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1. Call to Order

2. Approve minutes from previous meeting [November 13, 2019]

3. Treasurer’s Report
   a. FY21 budget

4. Association Manager
   a. World pay
   b. Meeting schedule
   c. Review Section standalone form

5. Admin Calendar Items:
   DEC
   a. Eboard mtg
   b. Eboard accepts annual audit
   c. Vote on Leg Day Advocacy Award recipient
   d. Nom comm rep to eboard
   JAN
     e. Admin mtg
   f. Attend midwinter
   g. Sec of state non-profit filings
   h. Mail 1099s to vendors
   i. Nom rep due to membership

6. Strategic Plan

7. Website

8. Nominations

9. Archives (recent correspondence with Aimie W)

10. Macmillan (news fromRILA and other states, NPR)

11. Conference Director’s review (Esme/Nora)

12. RA Resources on website

13. Adjourn