



Executive Board Meeting Minutes

**Friday, April 9, 2021, 10am – 12pm
Virtual meeting via Zoom**

Attending: Noelle Boc (Secretary), Pam McCuen (Jordan Miller), Anna McGrath (ParaLibrarians), Bernadette Rivard (Treasurer), Ellen Rainville (ByLaws), Nora Blake (President), Michelle Filleul (Conference), Jocelyn Tavares (PR), Pam Aghababian (RA), Amy Dorsheimer (Jordan Miller), Sarah Sullivan (LAMS), Esme Green (Past President/ALA Councilor), Rebecca Beckley (Association Manager), Lizzy McGovern (YSS), Sarah Breen (RUSS), Greg Pronevitz (MSLA), Kim Hewitt (Conference), Will Adamczyk (Legislative), James Lonergan (MBLC), Joanne Lamothe (Vice President), Krista McLeod (NELA), Andrea Puglisi (PR), Andrea Fiorillo (IF/SRC)

Call to order at 10:09am

Motion to approve the minutes from the February 12, 2021 Executive Board meeting made by Pam Aghababian and seconded by Will Adamczyk. All in favor.

Treasurer's Report – Bernadette Rivard

- Thank you for approving the FY22 budget. Conference money is coming in now and we had a good amount from membership in March. We got another PPP loan as well. Jordan Miller got their award check.
- Our budget originally was created with the idea that we'd have an in person conference, but we're still down about \$3600 due to the pandemic. This is not an unexpected situation.
- **Motion to accept the Treasurer's Report** made by Ellen Rainville and seconded by Esme Green. All in favor.

ByLaws revisions -- Ellen Rainville and Bernadette Rivard

- Three major changes are being made to the by-laws.
- 1) Add an officer--Assistant Treasurer Elect to be able to train the new Treasurer to be while the current Treasurer is still in office. This will provide consistency.
- 2) From here on out, the Administrative Committee is what the Administrative Board will be called.
- 3) Changing the 60 day notice to 45 day notice and sticking with 30 day notices for ByLaw changes. This is due to the fact that the original time length was chosen to account for items being physically mailed, which is no longer the case.

- **Motion to recommend these three changes** in the ByLaws for the membership to approve at the Annual Business Meeting made by Esme Green and seconded by Joanne Lamothe. All in favor.

Conference Update—Kim Hewitt and Michelle Filleul

- Registration is open; it is a flat fee for all 3 days. Kristen did a fantastic job with the conference website. Schedule is finalized. All but one session is live. Event has been shared out on social media.
- Sponsorship--Thirteen are on board so far. Conference is asking membership to spread the word.
- Still a work in progress to decide how long the recorded videos of the programs will be available for viewing afterwards.

Legislative Committee – Will Adamczyk

- Four Legislative Days were held with 400 people who registered. Those 400 had captured emails that allow Legislative to reach out to them again in the future. A grand total of 340 people attended the programs. At least 100 people have sent messages to legislators as follow up to the Legislative Days.

Codes of Conduct Revisions –Nora Blake

- Signature requirements were taken out and PR helped to streamline and change the paragraphs.
- Need to change all the places which still say Administrative Board to Administrative Committee to be current with our ByLaw changes.
- Still might feel there is more work to be done to make it less a “don’t do” list. Perhaps change it to Acceptable Behavior Policy. PR and Nora will continue to mold it. Goal is to try to have in place for the new fiscal year in July so we are ready for new board members. Further discussions of the documents can happen via email.
- How to ensure that everyone involved gets and acknowledges it? Suggestion to make it part of the transfer of power to the leaderships of the sections and committees during the fiscal year transfer.
- Meetings Code of Conduct--want to clean up the language to make it more supportive around the issue of harassment. Want to see reflected that the victim has the power in seeing what level things are handled at.
- The two documents will be reworked by early May and then emailed to the Executive Board for input and then hopefully be brought to the June meeting to be ready for a vote.

Updates

- **MBLC**—James Lonergan--Chair testified in front of Joint Ways & Means that the revenue stream is surprisingly good and that money is coming to the state from the American

Rescue Act, so there's positive budget news. The Legislative Days showed a great deal of support and that helps. Met with Katherine Clark and Ed Markey about capital funding for libraries for the Build America's Libraries Act and have gotten more representatives signed onto it. With the extra money we have this year, may be able to give subgrants to towns. Potentially could work with the networks for some ideas.

- **MLS** – please read the attached report in the packet and contact Sarah Sogigian with any questions.
- **NELA**—Krista McLeod--NELA is in the midst of planning its conference and are aiming for hybrid--3 days online, 1 in person and will be at Holy Cross in Worcester. NELLs is not happening this year, but potentially doing double next summer. Leadership Cohort is going on this year as a learning program over several months
- **MSLA**—Greg Pronevitz--virtual conference went well and boosted membership. DEI programs were a big part and got good reception. Board looking for legislative sponsors for their survey of school libraries and personnel.
- **Nominating Committee**--congratulations to Kim Hewitt as our new Vice President/President Elect and Bernadette Rivard for Treasurer.

New Business

- Annual Reports from Sections and Committees--reminder to send to Secretary by April 30th
- Executive Board transition meeting planning--June is the transitional meeting to new section and committee chairs. Please invite your incoming chair to also attend this meeting so that we can do an orientation. Beginning of the meeting is the normal business meeting of the Executive Board and then the rest is the orientation.
- PR Committee--if you have any newsletter additions, please send to Jocelyn Tavares.

Motion to adjourn made by Will Adamczyk and seconded by Kim Hewitt

Meeting adjourns at 11:25am

*Next meeting: **Friday, June 11, 2021 @10am – TRANSITION MEETING**

Respectfully submitted,

Noelle Boc, MLA Secretary